

Departments are required to submit documentation (e.g., certified transcripts, employee-provided proofs of degrees, etc.) of any foreign-degree verification to the Office of Human Resources (OHR) Background Check Unit at [backgroundcheck@unc.edu](mailto:backgroundcheck@unc.edu) either as part of the background-check submission process or within 90 days of the employee's hiring-effective date, if the documentation is not complete at the time of hire. Applicants who have obtained their education outside of the U.S. and its territories must have their academic degrees validated as being equivalent to the Baccalaureate, Master's, or Doctoral degrees confirmed by a regionally accredited college or university in the U.S. A list of approved agencies performing this specialized service appears in the table on the next page. Applicants may directly contact any of these organizations for current information, procedures, and costs.

<b>Agency</b>	<b>Mailing Address</b>	<b>Telephone Number</b>	<b>Fax Number</b>	<b>Website</b>
Educational Credential Evaluators, Inc.	P.O. Box 514070 Milwaukee, WI 53203-2470	414-289-3400	414-289-3411	<a href="http://www.ece.org">www.ece.org</a>
Educational Perspectives, Inc.	P.O. Box 618056 Chicago, IL 60661-8056	312-421-9300	312-421-9353	<a href="http://www.educationalperspectives.org">www.educationalperspectives.org</a>
Educational Records Evaluation Services, Inc.	601 University Avenue, Suite 127 Sacramento, CA 95825	916-921-0790	916-921-0793	<a href="http://www.eres.com">www.eres.com</a>
Evaluation Service, Inc.	P.O. Box 85 Hopewell Jct., NY 12533	845-223-6455	845-223-6454	<a href="http://www.evaluationservice.net">www.evaluationservice.net</a>
Foundation for International Services, Inc.	21540 30 <sup>th</sup> Dr. SE, Suite #320 Bothell, WA 98021	425-258-9451	310-342-7086	<a href="http://www.ierf.org">www.ierf.org</a>
Global Services Associates, Inc.	2554 Lincoln Boulevard, #445 Marina del Rey, CA 90291	310-828-5709	310-828-5709	<a href="http://www.globaleval.org">www.globaleval.org</a>
International Education Research Foundation, Inc.	P.O. Box 3665 Culver City, CA 90231-3665	310-258-9451	310-342-7086	<a href="http://www.ierf.org">www.ierf.org</a>
Josef Silny & Associates, Inc.	7101 S.W. 102 Avenue Miami, FL 33173	305-273-1616	305-273-1338	<a href="http://www.jsilny.com">www.jsilny.com</a>
SpanTran Educational Services, Inc.	7211 Regency Square Blvd., Suite 205 Houston, TX 77036-3197	713-266-8805	713-789-6022	<a href="http://www.spantran-edu.org">www.spantran-edu.org</a>
World Education Services, Inc.	P.O. Box 745 Old Chelsea Station New York, NY 10113-0745	800-937-3895	212-966-6395	<a href="http://www.wes.org">www.wes.org</a>