

SPEAKER RELATED PAYMENTS

Reimbursing a seminar speaker for expenses ONLY

Bus Unit	Fund	Source	Acct#	Dept #	Prog Code	Cost code	Description
UNCCH	28201	70120	522923	318300	see PCC	CCHSPKRAIR	Speaker airfare
			non-		below	CCHSPKRBRK	Speaker breakfast
			instructional			CCHSPKRDNR	Speaker dinner
			service expenses			CCHSPKRLCH	Speaker lunch
						CCHSPKRLDG	Speaker lodging
						CCHSPKRMIS	Speaker miscellaneous
						CCHSPKRMLG	Speaker mileage
						CCHSPKRRNT	Speaker rental car
						CCHSPKRSTL	Speaker shuttle
						CCHSPKRTAX	Speaker taxi
						CCHSPKRAPG	Speaker airport parking

Reimbursing a colloquium speaker for expenses PLUS AN HONORARIUM

Bus Unit	Fund	Source	Acct#	Dept #	Prog Code	Cost code	Description
UNCCH	28201	70120	522810	318300	see PCC	CCHSPKRHON	Colloquium honorarium
			522820		below	CCHSPKRHON	Colloquium expenses

Reimbursing a UNC employee, student or vendor on behalf of a speaker

Bus Unit	Fund	Source	Acct#	Dept #	Prog Code	Cost code	Description
UNCCH	28201	70120	558921	318300	see PCC	CCHSPKRAIR	Speaker airfare
			meetings and		below	CCHSPKRBRK	Speaker breakfast
			ammenities			CCHSPKRCTR	Speaker caterer
						CCHSPKRDNR	Speaker dinner
						CCHSPKRLCH	Speaker lunch
						CCHSPKRLDG	Speaker lodging
						CCHSPKRMIS	Speaker miscellaneous
						CCHSPKRMLG	Speaker mileage
						CCHSPKRRNT	Speaker rental car
						CCHSPKRSTL	Speaker shuttle
						CCHSPKRTAX	Speaker taxi
						CCHSPKRAPG	Speaker airport parking

COLLOQUIUM CHART FIELD STRINGS

Bus Unit	Fund	Source	Acct#	Dept #	Prog Code	Cost code	Description	Colloquium
UNCCH	29201	C0289	see list above	318300	10000	see list above	see list above	JJ Hermans
UNCCH	29201	C0542	see list above	318300	10000	see list above	see list above	Pariser Parr
UNCCH	29201	C0327	see list above	318300	10000	see list above	see list above	Witten
UNCCH	29201	C0361	see list above	318300	10000	see list above	see list above	Slayton Evans
UNCCH	29201	51787	see list above	318300	C2029	see list above	see list above	Eastman

PROGRAM CODE CHART (PCC)

Analytical - C2006	Inorganic - C2048	Physical/Material - C2066
Biological - C2009	Organic - C2061	Polymer Materials - C2067

***For any questions please contact your assigned administrative support person.